

Overview and Scrutiny Committee

Agenda and Reports

For consideration on

Thursday, 22nd May 2008

In Committee Room 1, Town Hall, Chorley

At 6.30 pm



PROCEDURE FOR PUBLIC QUESTIONS/SPEAKING AT OVERVIEW AND SCRUTINY MEETINGS

- Questions must be submitted to the Democratic Services Section by no later than midday, two working days before the day of the meeting to allow time to prepare appropriate responses and investigate issues if necessary.
- A maximum period of 3 minutes will be allowed for a question from a member of the public on an item on the agenda. A maximum period of 30 minutes to be allocated for public questions if necessary at each meeting of the Overview and Scrutiny Committee. This will provide an opportunity for members of the public to raise and ask questions on any issue falling within the remit of the Committee.

13 May 2008

Dear Councillor

OVERVIEW AND SCRUTINY COMMITTEE - THURSDAY, 22ND MAY 2008

You are invited to attend a meeting of the Overview and Scrutiny Committee to be held in Committee Room 1, Town Hall, Chorley on Thursday, 22nd May 2008 commencing at 6.30 pm.

AGENDA

1. **Apologies for absence**
2. **Declarations of Any Interests**

Members are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda. If the interest arises **only** as result of your membership of another public body or one to which you have been appointed by the Council then you only need to declare it if you intend to speak.

If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

3. **Public Questions**

Members of the public who have requested the opportunity to ask a question(s) on an item on the agenda will be asked to put their question(s) to the Committee. Each member of the public will be allowed to ask one question within his or her allocated 3 minutes

4. **Minutes (Pages 1 - 6)**

To confirm as a correct record the Minutes of the meeting of the Overview and Scrutiny Committee held on 25 March 2008 (enclosed)

5. **Executive Cabinet - 29 May 2008**

To consider any reports on the agenda for the Executive Cabinet meeting to be held on 29 May 2008 which are not already on the agenda.

Members of the Committee are requested to notify the Democratic Services Section by 10.00am Tuesday 27 May 2008 to ensure the attendance of the appropriate Executive Member.

Please bring your copy of the Executive Cabinet agenda previously circulated.

6. **Forward Plan (Pages 7 - 14)**

To consider the Councils Forward Plan for the four month period 1 May 2008 to 31 August 2008 (copy enclosed).

A new Plan is due to be published on the Monday 19 May and this will be forwarded to Members before the meeting.

Will Members please note that the Committee has already requested to examine with the appropriate Director the under mentioned report prior to any decision being taken by the Executive.

- Approval of Workforce Development Plan

7. **Crime and Disorder Reduction Partnership**

Report of Corporate Director (Neighbourhoods) (to follow)

8. **Business Plan Monitoring Statements - 1 January 2008 to 31 March 2008 (Pages 15 - 60)**

To consider the final quarter Business Plan and Performance Monitoring Statements for the following services.

- Leisure and Culture (People Directorate)(enclosed)
- Development and Regeneration (Business Directorate) (enclosed)
- Streetscene, Neighbourhoods and Environment (Neighbourhoods Directorate) (enclosed)
- Customer, Democratic and Legal Services (enclosed)
- Human Resources (enclosed)
- Financial Services (to follow)
- Information and Communication Technology Services (enclosed)
- Policy and Performance Directorate (enclosed)

9. **Corporate Final Quarter Performance Report, 2007/08 - Monitoring Report for the period ending 31 March 2008**

Report of Assistant Chief Executive (Policy and Performance) (to follow)

10. **Task and Finish Groups**

To appoint Members to each of the following Task and Finish Groups

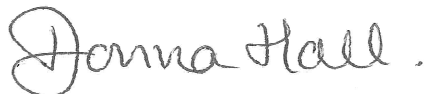
- To examine the contract and other issues relating to the services provided by Chorley Community Housing (CCH)
- Streetscene Issues
- Chorley Town Centre Audit and Design Strategy (Continuation from 2007/08). Members have been involved in the Town Centre Audit and Design Strategy and the Audit will shortly be available.
- Joint Central Lancashire Scrutiny Inquiry into Affordable Housing (this was started in February 2008 and was represented by Councillors Edgerley, Lennox and Cain) (to appoint 3 Members)

To allocate the topics for Task and Finish Groups to the following agreed meeting dates:

Thursday 5 June 2008
Tuesday 10 June 2008
Thursday 24 July 2008
Tuesday 29 July 2008
Thursday 11 September 2008
Wednesday 24 September 2008
Thursday 16 October 2008
Tuesday 21 October 2008
Tuesday 18 November 2008
Thursday 20 November 2008
Tuesday 20 January 2009
Thursday 22 January 2009
Thursday 5 February 2009
Tuesday 10 March 2009
Thursday 12 March 2009

11. **Any other item(s) the Chair decides is/are urgent**

Yours sincerely



Donna Hall
Chief Executive

Gordon Bankes
Democratic Services Officer
E-mail: gordon.bankes@chorley.gov.uk
Tel: (01257) 515123
Fax: (01257) 515150

Distribution

1. Agenda and reports to all Members of the Overview and Scrutiny Committee for attendance.

2. Agenda and reports to Donna Hall (Chief Executive), Lesley-Ann Fenton (Assistant Chief Executive (Policy and Performance)), Gary Hall (Assistant Chief Executive (Business Transformation)), Jamie Carson (Corporate Director (People)), Jane Meek (Corporate Director (Business)), Tim Murphy (Corporate Director of Information and Communication Technology), Ishbel Murray (Corporate Director (Neighbourhoods)), Carol Russell (Head of Democratic and Licensing Services), Gordon Bankes (Democratic Services Officer) and Lorraine Charlesworth (Corporate Director of Human Resources) for attendance.

This information can be made available to you in larger print or on audio tape, or translated into your own language. Please telephone 01257 515118 to access this service.

આ માહિતીનો અનુવાદ આપની પોતાની ભાષામાં કરી શકાય છે. આ સેવા સરળતાથી મેળવવા માટે કૃપા કરી, આ નંબર પર ફોન કરો: 01257 515822

ان معلومات کا ترجمہ آپ کی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون

01257 515823 کیجئے: